

Vado

Career Development Toolkit



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Summary

Vado provides video streaming learning content to improve individual performance, employee engagement, overall retention, and organization results. Each course contains:

- ✓ A short instructional video (videos are 1 – 2 minutes long)
- ✓ Step by step Implementation Guide
- ✓ Downloadable Job Aid
- ✓ Self Assessment

The learning content is delivered on the Evolve Learning Manager LMS or can be delivered on your LMS.

All of our courses end with a code to show the intended audience:

M=Manager

E=Employee

T=Team

Career Development Toolkit

Vado's Career Development Toolkit contains actions to help contributors and managers identify career options and create a development plan to accomplish future career goals and aspirations.

With up to fourteen actions, the Career Development Toolkit contains actions in the following categories:

- Investigating Options
- Building for the Future

The toolkit contains actions individual employees can do on their own, as well as actions managers can perform with their employees to assist in the development of an employee's career.

Career Development Toolkit

Investigating Options

Explore and identify potential career opportunities.

Code	Course Result
300i	Identify potential career opportunities
305i	Explore the jobs and opportunities within the company
310i	Identify your current skills and capabilities and determine what gaps exist
330i	Reconcile a situation with little to no career opportunities
335m	Employees learn about the company career system
525m	Get to know employee's career desires and aspirations
535m	Set appropriate expectations with employees regarding their career plans

Building for the Future

Identify the actions and plan required to build the skills needed and to obtain the desired future role.

Code	Course Result
315i	Create a skill development plan
320i	Strengthen your personal network
325i	Create a solid career plan
340i	Brand yourself to others
545m	Create a career plan with your employee
530m	Identify skill development opportunities for your employee
540m	Help build your employee's professional network